

# Course Syllabus/Lesson Contract

## Justin Weis Private Lessons - Spring 2020

- I. Objectives:
  - A. To develop the highest standards of personal musicianship and performance ability.
  - B. To provide a broad knowledge of repertoire of the instrument.
  - C. To develop an interdisciplinary understanding of music history, theory, business, and the affective response of the arts.
  
- II. Attendance:
  - A. Attendance is mandatory at every lesson. If a student is unable to attend, they must give **24-hour notice** and the lesson may be rescheduled.
  - B. If a student misses a lesson without notice, payment is still required.
  - C. Students must be on time for their lessons. Especially since multiple lessons may be scheduled back-to-back, additional time will not be given if a student shows up late.
  - D. Rescheduled lessons must be applied within 15 days and are subject to availability.
  - E. A student is allowed 2 cancellations per month, provided they give advance notice. Any further cancellations will be forfeited and will not be allowed to be rescheduled.
  
- III. Payment:
  - A. **Single lessons** will be \$40 per hour of instruction.
  - B. **Monthly lessons** will be \$140 for 4 lessons or \$175 for 5 lessons (based on \$35/lesson). The full monthly tuition must be paid to receive the monthly rate and have a permanent spot in the schedule book.
  - C. **Family/multiple students** from a household will be given a \$2.50 discount monthly per student. [monthly tuition = \$137.5/\$167.5]
  - D. There will be a **yearly** \$15 studio fee, which is used to renew the studio's membership to the International Tuba Euphonium Organization (ITEA). ITEA gives students access to an array of resources, including the quarterly journal, video lessons and masterclass handouts, access to ITEA regional conferences, and a vast online mp3 library of professional recordings.
  - E. Payment must be made before lessons. This can be done in cash, check, or paypal before the **1st of the month**, or with each lesson, if following a single lesson payment plan. Monthly tuition not paid by the 7th of the month will have a \$10

late fee applied. After the 14th of the month, if payment is not made, the student will be removed from the schedule.

- F. If a student shows up to a lesson without providing payment, the lesson will be considered cancelled without advance notice. (See section II-B.)

IV. Refunds:

- A. Refunds may not be given for lessons cancelled by the student.
- B. Make-up lessons due to student cancellation may not be used in lieu of regular scheduled lessons.
- C. If the teacher cancels a lesson, it will be rescheduled. If the lesson cannot be rescheduled, a credit will be given to be applied towards next month's tuition.

V. Termination:

- A. This contract will automatically renew each month and will remain in effect until written notice is given at least 48 hours in advance of your intent to terminate.
- B. A student may also be removed from the schedule in the case of non-payment.

VI. Practice:

- A. Students will be individually recommended practice time amounts, but as a general rule, students **MUST** practice **EVERY DAY**.
- B. Younger students generally should try to practice at least half an hour a day, more developed students should try to get at least an hour.
- C. However, time is not a perfect practice indicator. The bottom line is quality over quantity and efficient practice is more important than lots of practice.

VII. Required equipment

- A. A functioning instrument adequate to the student's playing level.
- B. A spiral notebook unique to lessons for recording assignments -OR- a Google Drive account that they check frequently.
- C. Metronome/tuner (phone or smart device is acceptable, but a unique device is recommended to avoid distraction.)
- D. Kitchen timer or some other sort of self-contained timekeeping device on which students can set alarms easily and quickly. Again, a phone or smart device is acceptable, but unique devices are strongly recommended.
- E. There will be method books that I will require students to purchase, many of which can be used for many years of study. If a student is tasked with purchasing a method book or piece of music, it is expected that they will procure it within two weeks. Many local music stores carry common pieces of music and books, and websites like [euphonium.com/store/](http://euphonium.com/store/) offer fast shipping.

- F. Alternatively, students may opt to purchase music directly from their teacher, in which case the cost of the music will be applied to their next monthly invoice.

VIII. Parent Involvement

- A. It's crucial that parents be a part of their student's education. All assignments will be written in their notebook or on a Google Doc file which will be shared with the student and parent, and it is helpful to check up to make sure the student is practicing their assignments as dictated on their notebook or Google file.
- B. If at any time there are concerns, comments, questions, etc. please contact me to discuss the issue. My favored form of communication is email, but if something is more urgent, phone calls/texts may be used.

IX. Contact info:

- A. Justin Weis
- B. Email: JWeisEuph@gmail.com
- C. Phone: 1(940)312-1464

PARENT NAME (print): \_\_\_\_\_

STUDENT NAME (print): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PARENT PHONE #: \_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

PARENT EMAIL: \_\_\_\_\_

STUDENT EMAIL : \_\_\_\_\_

(for Google and electronic resources)

**I HAVE READ AND AGREE TO THE TERMS OF THIS CONTRACT.**

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

STUDENT SIGNATURE: \_\_\_\_\_ DATE:  
\_\_\_\_\_